****

The TCOC was established to provide guidance and direction for flagging and Traffic Control Supervisor (TCS) training in the State of Washington, and to provide administrative oversight and monitor the effectiveness of the training materials and their use.

Committee Structure:

* Chair – Charged with providing leadership and direction to the committee. This position will be filled by a representative of the WSDOT Human Resources Safety Office.
* Vice-Chair – support committee chair and performs the duties of the president when Chair is not able. This position will be filled with a representative from Labor and Industries.
* Secretary – is responsible for the documentation and communication of the activities of the committee. This is an at-large position elected by the TCOC.

Committee Membership:

* Washington State Department of Transportation
* Washington State Department of Labor and Industries
* County Public Works Professionals
* City Public Works Professionals
* Private sector employers of certified flaggers and traffic control supervisors
* Private sector employees working as flaggers and traffic control supervisors
* Training providers and flagging/TCS Instructors
* Washington Public Utilities

Representation and voting:

* For committee approval actions, each of the membership groups identified above will have only one vote regardless of the number of participants from each group.
* 50% (four) of the Committee membership is required for committee decisions except for new provider approval. A majority vote or quorum may be established from meeting participation or by deadline from electronic voting such as email.
* 25% (two) of the Committee membership including Labor & Industries and Washington Department of Transportation is required for consideration of new providers. The training providers and flagging/TCS instructors’ group will not be allowed to vote on approvals of new training providers or new providers training materials.

Meeting Frequency:

 The TCOC shall meet at least annually.

Washington State Flagging Instruction Books:

The TCOC is responsible for approving flagging instruction books to be used within Washington State (including any updates).

Website

Washington Department of Transportation will maintain a work zoning training website that will include information about flagging and TCS certification training, a list of approved training providers, and TCOC meeting information.

[Work zone safety | WSDOT (wa.gov)](https://wsdot.wa.gov/travel/traffic-safety-methods/work-zone-safety)

Duties:

* Review and promote active committee membership by all groups.
* Approve new Washington training providers.
* Review and approve a training providers flagger and flagger instructor training program and materials.
* Be the sole source for Washington State Certified Flagger Instructor, State Flagger Cards and TCS Cards to be issued only to approved training providers.
* Review Oregon, Montana, and Idaho flagger training methods and materials for the purpose of maintaining the reciprocity agreement.
* Discuss Washington State specific temporary traffic control standards/guidance or related issues and concerns as it relates to TCS and Flagger training.
* Review this MOU at least once every five (5) years from the effective date.

Dispute Resolution

TCOC decisions may be appealed to Washington Department of Transportation and Labor and Industries. Disputes must be in writing and submitted to the TCOC chair. Disputes will be forwarded to the WSDOT Director of Traffic Operations, WSDOT Human Resources & Safety Director and the L&I Assistant Director for the Division of Occupational Safety and Health (or designee) for review.