

# 2013-2016

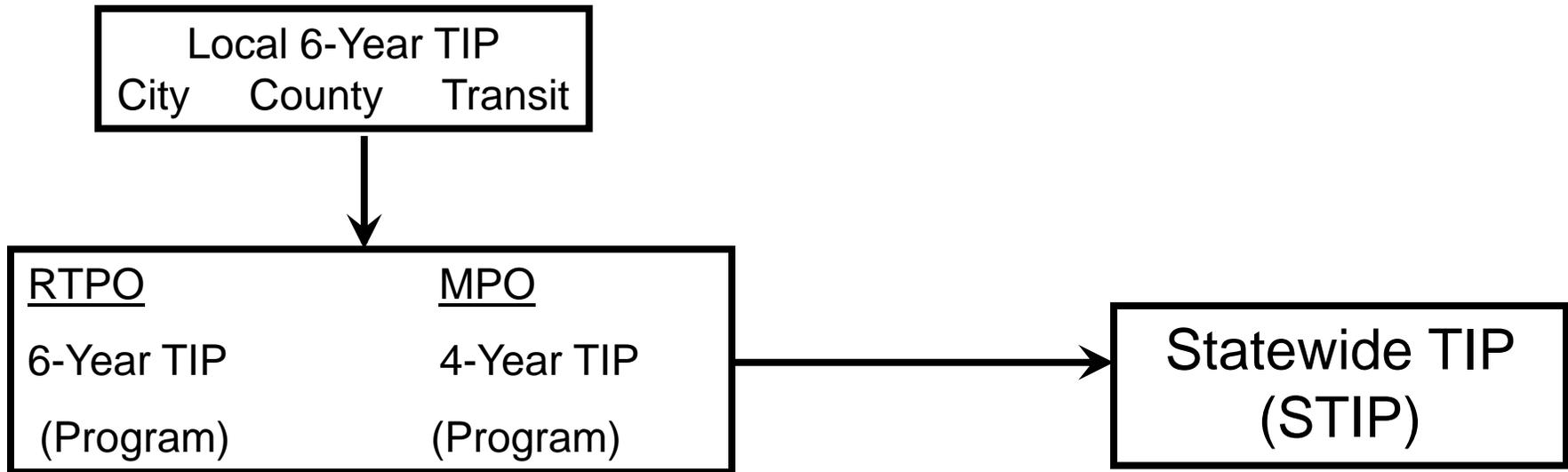
# Statewide Transportation Improvement Program (STIP)

# Update

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# Washington State TIP/STIP Process



# Local Transportation Improvement Programs

**Cities, Towns & Counties (cities and towns--RCW 35.77.010; counties—RCW 36.81.121)**

- Six-year programs
- First four years fiscally constrained
- Adopted by local agencies
- Submit the projects of regional significance to MPOs and/or RTPOs for inclusion in their respective TIPs, where applicable
- Copies to WSDOT within 30 days of adoption
- Counties submit copies to County Road Administration Board (CRAB)

# Transit Development Plans

## Transit Agencies (RCW 35.58.2795)

- State legislation also requires transit agencies and the legislative authority of each municipality, develop a six-year transit plan by Sept. 1<sup>st</sup> of each year.
- Each transit agency and municipality shall file the six-year program with cities, counties, state department of transportation, transportation improvement board, and the MPO and/or RTPO where the municipality is located.

# Metropolitan TIPs (MTIPs)

- For MPOs: 23 USC 134 (j)
  - **Four-year program (calendar years)**
  - Developed cooperatively with the state and transit operators
  - Must be consistent with the Metropolitan Transportation Plan
  - Approved by the MPO and the Governor designee
  - Must be updated at least every four years
  - Included in STIP without change

# Regional TIPs (RTIPs)

- For RTPOs: WAC 468-86-160
  - **Six-year program (calendar years)**
  - Developed cooperatively with local governments, WSDOT and transit operators
  - Must be consistent with the Regional Transportation Plan
  - Approved by the RTPO
  - Must be updated at least every two years

# Projects Required in Regional TIP and STIP

- All projects receiving Federal Highway Administration (FHWA) or Federal Transit Administration (FTA) funds must be in the regional TIP and the STIP in order to authorize the funds.
- All regionally significant projects in the state (whether state or federally funded), including WSDOT projects, that have committed or reasonably available funding and are expected to begin within the next four years from STIP adoption.

# Regionally Significant

*Projects that are on a facility which serves regional transportation needs (such as access to and from the area outside the region; major activity centers in the region; major planned developments such as new retail malls, sports complexes or employment centers; or transportation terminals) and are normally included in the modeling of the regional transportation network. At a minimum, this would include all principal arterial highways and all fixed guideway transit facilities that offer a significant alternative to regional highway travel.*

# Remember

- Local and transit agencies, MPOs and RTPOs are required to develop TIPs
  - Federal and State law
- Without a TIP, your projects won't go in the STIP
- No project in the STIP = no obligation of federal funds

# Statewide Transportation Improvement Program Administration

# STIP Administration Clarification

<u>Previously</u>	<u>Currently</u>	<u>Clarification</u>
Agencies included project in the STIP without federal funding & not regionally significant to identify all projects in the region	Projects that do not have federal funding programmed & is not regionally significant do not need to be included in the STIP	Non-federally funded projects that are not regionally significant & do not require a federal action, are not required to be in the STIP 23 CFR 450.216(h)
After obligation of a project phase, an agency would remove the project from the STIP until the next phase of the project was ready to be obligated	Projects should not be removed from the STIP during the year unless the project is completed or cancelled	To ensure financial constraint throughout the year a project should not be removed 23 CFR 450.216(m)
After a project was awarded any (discretionary, regional, national) federal funds, the funds were programmed in the STIP	Federal funding for a project phase can only be programmed if full funding can reasonably be anticipated to be available	23 CFR 450.216(m)

# STIP Administration Clarification

<u>Previously</u>	<u>Currently</u>	<u>Clarification</u>
For projects awarded full funding for the project (all phases), usually only the phase that was ready to go was programmed in the STIP	Federal funding for a project that is fully funded, should be shown in full for all phases and corresponding year of delivery	23 CFR 450.216(m)
Not all project descriptions clearly defined the project	Project descriptions should be concise and fields for lead agency, improvement type, total project length, begin & end termini, environmental type, right of way required, etc. must be included/updated	23 CFR 450.216(i) All fields must be completed or projects cannot be included in the STIP
STIP ID was a requirement for ARRA and was included in the launch of the new system	STIP ID is required for all projects & must be carried through the life of the project	New STIP system will generate a unique STIP ID for a project, however, if the agency created their own for a project it needs to be utilized throughout the life of the project and input into the system

# STIP Administration Clarification

<u>Previously</u>	<u>Currently</u>	<u>Clarification</u>
Federal project number was optional	Projects need to include the federal project number in the STIP once it is assigned	Accuracy of project information since many projects have the same name, multiple phases & multiple federal numbers
Prior to ARRA funding total project cost was not included in the STIP. Total project cost was provided at the end of the description or separate field. Total project cost includes the cost for design (PE), right of way (RW) and construction (CN) no matter the fund source	Total project cost includes the cost for design (PE), right of way (RW) and construction (CN) no matter the fund source	Total project cost is not just the federal funds programmed in the STIP 23 CFR 450.216(i)
No reference to prior obligations was required. 2011 FHWA required previously obligated funds by phase to equate to the total project cost.	At the end of the description state Prior \$???. Which would amount to all funds previously authorized/used for a prior phase(s). If CN was being programmed, total project cost = prior + CN	Prior is not: the expended funds; or not only the federal portion of a previous phase; it is all funds for the prior phase(s) in determining the total project cost

# STIP Administration Clarification

<u>Previously</u>	<u>Currently</u>	<u>Clarification</u>
Moving a project within the first four years of the TIP or STIP did not require any change to the TIP or STIP, since H&LP worked off a first come first serve	Moving a project within the first four years of the TIP or STIP requires an administrative modification of the STIP to ensure fiscal constraint	23 CFR 450.216(n)
Any previously obligated phase could be increased with funding shown for any phase in the STIP without changing the STIP	All funding increases must be shown by phase	See Appendix C: STIP Administration for parameters of an amendment vs administrative modification for funding adjustments
A phase not in the STIP could be obligated as long as the STIP included a later phase without changing the STIP	All funding amounts must align by phase	See Appendix C: STIP Administration for parameters of an amendment vs administrative modification for funding adjustments

# STIP Administration Clarification

<u>Previously</u>	<u>Currently</u>	<u>Clarification</u>
Adjustments to a project's construction funding could be increased/decreased to award amount without changing the STIP	Construction phase adjustments to award amount must align in the STIP	See Appendix C: STIP Administration for parameters of an amendment vs administrative modification for funding adjustments
Adjustments to a project's funding for final closure due to quantity overruns/change orders did not require changing the STIP	Adjustments to a project's funding for final closure due to quantity overruns/change orders does not require a STIP change	Final financial action for project closure does not require a STIP change
Previously NEPA approval did not have a STIP connection	Effective 2/9/11 Federal approval of NEPA requires a subsequent phase (RW, CN) of the project be included in the STIP	<a href="http://www.fhwa.dot.gov/planning/tp_randnepasupplement.htm">http://www.fhwa.dot.gov/planning/tp_randnepasupplement.htm</a>

**Washington State S. T. I. P.  
2012 to 2015  
(Project Funds to Nearest Dollar)**

MPO/RTPO: PSRC

Y Inside

N Outside

May 3, 2012

County: King

Agency: Seattle

Func Cls	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
00	EN10(027)		SEA-152	28		CE	No	N/A	N/A	300,000	1204
Light Rail Station Secure Bicycle Parking											

The proposed work includes implementing secure bicycle parking improvements for a minimum of 50 bicycles within private properties at the Westlake multi-modal hub in Downtown Seattle Urban Center. These facilities will be open to the public and informational signage will be used to direct cyclists to the secure bicycle parking facilities. Preliminary design funds are requested for schematic design of publically accessible secure bicycle parking facilities and identification of expansion needs at Chinatown/ID Link light rail station (King Street multimodal hub), Capital Hill Link light rail station, and the University of Washington Link light rail station, including an update of PSRC demand estimation methodology to help size locations.

**Funding**

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
PE	2012	STP(E)	100,000		0	0	100,000
CN	2012	STP(E)	200,000		0	0	200,000
<b>Project Totals</b>			<b>300,000</b>		<b>0</b>	<b>0</b>	<b>300,000</b>

**Expenditure Schedule**

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	300,000	0	0	0	0
<b>Totals</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

	Federal Funds	State Funds	Local Funds	Total
<b>Agency Totals for Seattle</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>300,000</b>

**Washington State S. T. I. P.  
2012 to 2015  
(Project Funds to Nearest Dollar)**

MPO/RTPO: WVTC

Y Inside

N Outside

May 3, 2012

County: Chelan

Agency: Chelan Co.

Func Cls	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
16	5862(004)		WA-03477	28	0.100	CE	No	5.83	5.93	74,000	1204

Easy Street / US2/97 Sidewalk Extension

Install sidewalks and pedestrian ramps along Easy Street from Melody Lane/Ohme Garden Road to US2/97. Prior \$8,400

**Funding**

Phase	Start Date	Federal	Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
CN	2012		STP(E)	65,600		0	0	65,600
<b>Project Totals</b>				<b>65,600</b>		<b>0</b>	<b>0</b>	<b>65,600</b>

**Expenditure Schedule**

Phase	1st	2nd	3rd	4th	5th & 6th
CN	65,600	0	0	0	0
<b>Totals</b>	<b>65,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

	Federal Funds	State Funds	Local Funds	Total
<b>Agency Totals for Chelan Co.</b>	<b>65,600</b>	<b>0</b>	<b>0</b>	<b>65,600</b>

# STIP Amendment Processing

<b>May</b>	Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31		
May 13: Mother's Day May 28: Memorial Day							
<b>July</b>	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				
2012 Jul 04: Independence Day							

<b>June</b>	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
Jun 17: Father's Day							
<b>August</b>	Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	
2012							

Amendment Due
  Submit to Feds
  Amendment Approval
  Ad Date

# STIP Development Process

- **June 30**  
All cities and towns six-year programs adopted
- **Aug 1**  
Adopted TIPs due to WSDOT (via online STIP or mail)
- **Aug/Sept**  
MPO assemble regional TIP and prepare analysis for conformity finding
- **Sept 1**  
Transit agencies prepare a six year transit development plan
- **Oct**  
WSDOT, FHWA and FTA review MTIPs for air quality conformity
- **Oct 15**  
All MPO and RTPO TIPs due to WSDOT

# STIP Development Process

- **Nov**
  - Regional Air Quality Conformity findings from FHWA and FTA
  - “Draft’ STIP available for public review
  - WSDOT approves MPO TIPs
- **Dec**

WSDOT submits the STIP to FHWA and FTA for approval

Counties adopt annual budgets and six-year programs
- **Jan**

FHWA and FTA approve the STIP
- **Jan-Oct**

Monthly TIP/STIP amendments are processed

# STIP Rollover Demonstration

- Rolling over projects from previous STIP year
- Procedures in STIP manual available at:  
<http://www.wsdot.wa.gov/LocalPrograms/ProgramMgmt/STIP.htm>

# Look for:

Find a Local Project:

<http://www.wsdot.wa.gov/localprograms>

Washington State Department of Transportation

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**Highways and Local Programs**

**About H&LP**

- Staff and Contact
- Regional Engineers
- More About Us
- Spring 2012 Report

**Current Call for Projects**

- 2012 Bridge Call for Projects
- 2012 Safe Routes to School Call for Projects

**Resources**

- Emergency Relief Program and Mutual Aid Agreement

**Accountability & Performance**

- Main Street Highway Report to Legislature (pdf 2.6mb)
- Efficiencies Study Report (pdf 1.59mb)
- FHWA Stewardship Agreement (pdf 275kb)
- FHWA 2011 Performance Report (pdf 4.9mb)
- Project Delivery Policy (pdf 17kb)

**Project Development Tools**

- STIP - Statewide Transportation Improvement Program

**Find a Local Project**

Try our [Local Project Search](#) and [let us know](#) what you think.

 Grandview - Alive Downtown Improvements

## Project Funding

Fund Program	Amount
STP Regional	\$60,000.00
Federal Total	\$60,000.00
Other	\$30,000.00
<b>Total Project Cost (see NOTE below)</b>	<b>\$90,000.00</b>

# For Assistance

## Region Local Programs Engineers

- **Northwest - Ed Conyers**  
(206) 440-4734
- **North Central - Paul Mahre**  
(509) 667-3090
- **Olympic - Neal Campbell**  
(360) 357-2666
- **Southwest – Ken Hash**  
(360) 905-2215
- **South Central - Roger Arms**  
(509) 577-1780
- **Eastern - Keith Martin**  
(509) 324-6080

## For the STIP: Nancy Huntley

[huntlen@wsdot.wa.gov](mailto:huntlen@wsdot.wa.gov)

(360) 705-7378

## Other Resources

[RTPOs or MPOs](#) (link to directory)

[www.wsdot.wa.gov/planning/Regional](http://www.wsdot.wa.gov/planning/Regional)

(URL to website)

[Local Agency Guidelines](#) (LAG Manual)